

Date as Postmark

Dear Sir / Madam

Re: Application for Direct Entry to BHS Examinations

All applications of this nature must be considered by the Qualifications and Training Advisory Committee at one of the bi-monthly meetings. Meeting dates are available by contacting EQL on 024 76 840 508 or email us at enquiries@equestrian-qualifications.org.uk We will require receipt of documentation at least 10 working days before the next meeting. There is a fee of £175 chargeable for all direct entry applications and this is non-returnable, therefore you should be aware that if the Committee feel unable to award you direct entry into the BHS examinations system, we regret that no refund can be made.

All applications for direct entry into the BHS examinations system must contain the following documentation:

- Direct Entry fee = £175.00 (non returnable)
- Covering letter – stating the level/exam that you want entry into
- Comprehensive curriculum vitae – giving working/riding/teaching history and experience
- Two references – ideally from previous employers (trainers or respected equestrian expert)
- BHS Riding and Road Safety certificate (for Riding exams only)
- Applicant must be a current Gold member of the BHS

Please note that we require as much detail as possible in the CV, in the light of insufficient information the Committee will be unable to award any direct entry. If you would like any of the documents returned, please highlight this fact in your covering letter.

Documentation should be posted to
The Senior Executive
EQL
Abbey Park
Stareton
Kenilworth
Warwickshire CV8 2XZ

Or email scanned documents to
enquiries@equestrian-qualifications.org.uk