

Equestrian Qualifications GB Limited (“EQL”) is the Awarding Body for equestrian activity and a wholly owned subsidiary company of the British Horse Society. We are a small, specialist Awarding Body accredited by Ofqual, the Office of the Qualifications and Examinations Regulator. This means our systems, procedures and quality assurance practices are thorough and we receive monitoring to ensure these practices are maintained.

OUR CONFLICT OF INTEREST POLICY

EQL aims to provide an excellent level of customer service for its centres and candidates. We aim to provide fair, open and transparent processes free from prejudice and bias.

Our workforce and volunteers have a responsibility to act with integrity, diligence and care whenever engaged upon company business. They also share a responsibility to bring to the attention of the appropriate person in authority any instance where the highest standard of regularity and propriety are not being achieved. We expect our workforce and anyone representing EQL to preserve the highest ethical and legal standards in carrying out his or her business activities.

We recognise that from time to time there is potential for conflicts of interest (COI) and we have processes in place to ensure that any such COI is declared and managed appropriately.

We have included policies on how to manage conflicts of interest in the following documents:-

Code of Conduct and Procedures for the Appointment of EQL External Moderators

Code of Conduct and Procedures for the Appointment of EQL External Verifiers

Code of Conduct for EQL Centres (VRQs)

Code of Conduct for EQL Assessors

Code of Conduct and Rules for EQL Riding & Road Safety Assessors

Code of Conduct for EQL Riding & Road Safety Assessors

Roles and Responsibilities for EQL Certificate in Coaching Centres

Assessor Declaration Form

BHS Employee Handbook: Policy on Recruitment, Selection and Promotion –

Personal recommendations from existing employees as a primary or sole method of attracting and applicant are not accepted

Gift Policy – Staff must inform the Chief Executive BHS (Director, EQL) of any gifts received from clients which exceed £15.00

Whistle Blowers Policy (provides anybody with the opportunity to inform the appropriate authority of any act likely to discredit the organisation)

Memorandum of Association of the British Horse Society